



**International
Science Council**

The global voice for science



ISC Standing Committees 2022-2025

Nomination Booklet



Call for Nominations for the ISC Standing Committees

Deadline for submission of nominations: 31 May 2022

To: Members of the International Science Council (ISC)
From: The Governing Board of the ISC

Background to the call for nominations for the ISC Standing Committees

In accordance with the [ISC Statutes and Rules of Procedure](#)¹, four Standing Committees shall be set up to advise the Governing Board on key aspects of the Council's work and the Governing Board's duties. These Committees shall be appointed by the Governing Board on the basis of nominations by Members.

We are writing now to invite nominations for membership of the:

- Committee for Science Planning
- Committee for Outreach and Engagement
- Committee for Freedom and Responsibility in Science
- Committee for Finance

Please note that each ISC Member may nominate a single candidate for each of the four ISC Standing Committees. Thus, each Member may submit up to four nominations, that is, one per Standing Committee.

Key criteria for selection of members of the Standing Committees

The main criteria for selection of members of the Standing Committees are relevant expertise, experience and interest in relation to a given committee. The ISC Members, through nominations, shall encourage relevant representation from the world of policy, business and civil society.

¹ ISC Statute 31; Rules of Procedure 10.1 to 10.5 and 10.9.



When making nominations, please be sure to inform your candidate(s) of the responsibilities of Standing Committee members². The capacity to dedicate significant time to the role is an essential criterion. This entails attendance at meetings of the committees (once per year in person and approximately three times per year remotely) as well as active engagement in pursuing committee responsibilities. The committees will conduct their work mostly by virtual means. They will be supported by the ISC Secretariat. The duration of the mandate of each committee will be three years, starting on 1 July 2022.

Further details on Terms of Reference and the duties of ISC Standing Committees are provided in the Annex to the call and the nomination form.

The ISC Statutes make provision for up to 12 members per committee. While striving for diversity across the committees with respect to discipline, region, gender and other categories, the Governing Board intends to ensure that the size of the committees is such as to ensure maximum effectiveness in the execution of their responsibilities.

The chairs of the four committees are provided by the current ISC Governing Board and are:

- **Committee for Science Planning:** [Motoko Kotani](#) (President-Elect)
- **Committee for Outreach and Engagement:** [Salim Abdool Karim](#) (Vice-President)
- **Committee for Freedom and Responsibility in Science:** [Anne Husebekk](#) (Vice-President)
- **Committee for Finance:** [Sawako Shirahase](#) (Vice-President)

Senior advisers

The Governing Board has appointed, as per ISC Statute 31, four senior advisers who will assist in ensuring that the committees include people with the right knowledge and expertise and who will strive to ensure relevant representation from the world of policy, business and civil society. The four advisers are not eligible for appointment to the ISC Standing Committees. Advisers should not be approached by the Members – all queries should be directed to the secretariat. The advisers are:

- [Terrence Forrester](#), Jamaica, University of the West Indies
- [Alik Ismail-Zadeh](#), Germany, Karlsruhe Institute of Technology

² ISC Rules 10.2, 10.3, 10.4 and 10.5, corresponding to each of the four ISC Standing Committees.



- [Elisa Reis](#), Brazil, Federal University of Rio de Janeiro
- [Flavia Schlegel](#), Switzerland, Science Governance Partnership

The submission process

Nominations should be submitted through the relevant online form. **Members should therefore fill in one form for each committee for which they would like to nominate a candidate.**

Each form should include a statement of motivation by the proposed candidate, as well as the agreement of the candidate to serve if appointed. A preview of the nomination form can be found [here](#) and the full online form for nominations here:

https://council.science/nominations_standing_committees_2022/

The deadline for submission of nominations is 31 May 2022.

Timeline of the nominations and appointment process

26 April 2022	Call for nominations sent to Members
31 May 2022	Deadline for submitting nominations
7-9 June 2022	Governing Board decision on the composition of the committees
End June 2022	Governing Board communiqué to Members

Should you have any questions regarding the nomination and appointment process, please do not hesitate to contact gabriela.ivan@council.science.

The skills and competencies for the Standing Committees are outlined in the annex, from pages 4-7.



**Annex: Skills and competencies required to fulfil the responsibilities
of the ISC Standing Committees**

The Terms of Reference for each of the Committees are taken from the [ISC Statutes and Rules of Procedure](#).

ISC Rule of Procedure (RoP) 10.9: For the Advisory Bodies, the Members – through their nominations – and the advisers to the Governing Board as mentioned in Statute 31 shall promote relevant representation from the world of policy, business and civil society.

Committee for Science Planning	
Skills and Competencies	ISC Statutes and Rules of Procedure
<ol style="list-style-type: none"> 1. Internationally recognized achievements and contributions to science and science leadership; 2. Broad-based knowledge of current trends in international science (beyond specific areas) and demonstrated broad-based engagement; 3. Knowledge of major issues concerning science for policy, policy for science, and of current and future trends in science and technology; 4. An understanding of transdisciplinarity and interdisciplinarity. 	<p><i>Statute 31.a: [The] Committee for Science Planning, chaired by the President-elect, undertaking strategic science planning and reviews and addressing major thematic issues concerned with science for policy and policy for science.</i></p> <p><i>RoP Article 10.2: The Committee for Science Planning shall:</i></p> <ol style="list-style-type: none"> <i>a) advise the Governing Board on the future course of its activities in line with the Council’s vision and mission;</i> <i>b) address major thematic issues concerned with science, science for policy and policy for science, knowledge systems and science education;</i> <i>c) coordinate the collection and development of proposals for major new scientific initiatives by the Council;</i> <i>d) advise the Governing Board on priorities for such initiatives; and</i> <i>e) consider, in consultation with co-sponsors, hosts and funders, the need for reviews of international programmes, networks and coordinating structures; and, in line with the Council’s high-level strategy, advise the Governing Board on necessary follow-up actions.</i>
Description of duties	
<ol style="list-style-type: none"> 1. Lead the development of the scientific priorities of the 2025–27 Action Plan, to be submitted for approval by the ISC membership. This activity will require consideration of the achievement of the current Action Plan priorities and assessment of new opportunities for the Council to address. 2. Perform the function of horizon scanning of emerging issues or issues of growing importance that the Council should consider addressing or where it needs to build its profile, for consideration by the Governing Board. 3. On request, provide advice to the Governing Board. 	



Committee for Outreach and Engagement	
Skills and Competencies	ISC Statutes and Rules of Procedure
<ol style="list-style-type: none"> 1. Knows the ISC and its activities well and has knowledge of the ISC membership. For example, may have served on a previous Board or committee as part of ISC. 2. Experience in developing global, regional and/or national science networks, and science-policy and science-societal interactions. 3. Outstanding networks and convening power in the scientific, policy, business or any other sector relevant to the Council’s mission and objectives OR 4. Experience and capacity to guide the development of strategic communications and outreach OR a background in innovation, such as a member of a media lab at a university or a tech magazine. 	<p><i>Statute 31.b: [The] Committee for Outreach and Engagement, chaired by the Vice-President for Outreach and Engagement, engaging with Members, and focusing on membership matters, outreach to external stakeholders, partnerships, strategic communications, and the awards programme of the Council.</i></p> <p><i>RoP 10.3: The Committee for Outreach and Engagement shall:</i></p> <ol style="list-style-type: none"> <i>a) assist and advise on membership relations, as well as expansion of the membership base of the Council;</i> <i>b) engage with external stakeholders to further the impact and visibility of the Council;</i> <i>c) establish and maintain strategic partnerships in line with the high-level strategy;</i> <i>d) advise on strategic communications and public outreach activities;</i> <i>e) advise and assist with media relations; and</i> <i>f) advise on the awards programme.</i>
Description of duties	
<ol style="list-style-type: none"> 1. Advise the ISC Governing Board and ISC Members on issues relating to membership engagement and outreach to external stakeholders, partnerships; 2. Prioritize and approve topics for action in the domain of membership engagement; 3. Provide quality assurance on guidelines, papers, reports and other material produced as part of the work programmes; 4. Take action as necessary in relation to breaches of membership engagement; 5. Take steps to promote engagement and outreach best practices across the broader international scientific community, including the private and government sectors; 6. As human and financial resources permit, prepare and disseminate information and educational materials, and arrange workshops and similar opportunities aimed at raising awareness of issues pertaining to membership engagement; 7. Undertake any other such actions as are appropriate for promoting and securing membership engagement and outreach to external stakeholders, partnerships. 	



Committee for Freedom and Responsibility in Science	
Skills and Competencies	ISC Statutes and Rules of Procedure
<ol style="list-style-type: none"> 1. Knowledge of current regional and global trends and issues in relation to freedom and responsibility in science (essential) 2. Experience in defending scientific freedom (essential) 3. Experience in promoting responsible practice in science (essential) 4. Expertise in one of the following domains: 5. Expertise in research ethics (desirable) 6. Experience in human rights advocacy and protection (desirable) 7. Expertise in human rights legislation and protection instruments (desirable) 	<p><i>Statute 31c: [The] Committee for Freedom and Responsibility in Science, chaired by the Vice-President for Freedom and Responsibility in Science, dealing with freedom and responsibility of science issues at the global level.</i></p> <p><i>RoP Article 10.4: The Committee for Freedom and Responsibility in Science shall:</i></p> <ol style="list-style-type: none"> <i>a) promote and uphold the Principle of Freedom and Responsibility in Science (Statute 7);</i> <i>b) seek to find solutions to problems concerning the free passage of scientists, free collaboration among scientists and freedom to pursue science; and</i> <i>c) monitor adherence to the core values of the Council.</i>
Description of duties	
<ol style="list-style-type: none"> 1. Advise the ISC Governing Board and ISC Members, and act as appropriate, on issues relating to freedom and responsibility in science; 2. Prioritize and approve topics for action in the domains of freedom and responsibility in science; 3. Take steps as appropriate in relation to breaches of freedom in science and promote responsible conduct across the broader international scientific community, including the private and government sectors; 4. Provide quality assurance on guidelines, papers, reports and other material produced as part of the work programmes; 5. As human and financial resources permit, contribute to the preparation and dissemination of information and educational materials, participate in workshops, conferences and similar opportunities aimed at raising awareness of issues pertaining to freedom and responsibility in science; 6. Undertake any other such actions as are appropriate for promoting and securing freedom and responsibility in science. 	



Committee for Finance	
Skills and Competencies	ISC Statutes and Rules of Procedure
<ol style="list-style-type: none"> 1. Experience in overseeing the finances, budgets and audits of a complex organization, preferably at the international level 2. Knowledge of the arena of science (funding) 3. Experience in the development and implementation of internal policy and risk management in a complex organization 4. Proven track record in the development and implementation of a successful fundraising strategy 5. Knowledge of and experience with due diligence procedures related to the ethical aspects of financial support 	<p><i>Statute 31.d: [The] Committee for Finance, chaired by the Vice-President for Finance, addressing issues of finance, auditing, resource mobilization, and risk management.</i></p> <p><i>RoP 10.5: The Committee for Finance shall:</i></p> <ol style="list-style-type: none"> <i>a) make recommendations on finance and budgeting;</i> <i>b) oversee the auditing of the accounts, reporting to funders, as well as internal policy development (travel, procurement, etc.) and risk management of the Council.</i>
Description of duties	
<ol style="list-style-type: none"> 1. Assess the correctness of ISC’s budget and accounts as per the certification by the independent auditors. 2. Advise the ISC Governing Board on risk management actions following the regular audit of ISC accounts. 3. Advise the ISC Governing Board with regard to the best alignment of the Council’s priorities with those of external funders. 4. Assist in and supervise the development of financial policies in relation to travel, procurement and any other statutory financial policies of the Council and oversee the development of a due diligence policy with regard to external financial support to the activities of the Council. 5. Advise the ISC Governing Board on a tailored fundraising strategy in the context of the current ISC Action Plan 2022–2024 and on how to embed its further developments as an integral part of the ISC Action Plan 2025–2027. 	

To nominate exceptional candidates for one or more of the committees, please fill in the online form here: https://council.science/nominations_standing_committees_2022/