

Our ref.: 5202-22/IPCC/AR6

To the Executive Heads of
International and other Organizations

Geneva, 3 January 2022

Subject: Synthesis Report of the IPCC Sixth Assessment Report

Sir/Madam,

I have the honour of addressing you on the matter of the Government and Expert Review of the First Order Draft (FOD) of the Synthesis Report (SYR) of the IPCC Sixth Assessment Report (AR6).

At the 41st Session of the IPCC (Nairobi, Kenya, 24-27 February 2015), the Panel agreed to prepare a Sixth Assessment Report (AR6). Following a Scoping meeting in Singapore, in October 2019, the [outline](#) of the Synthesis Report of the Sixth Assessment Report was agreed at the 52nd Session of the IPCC (Paris, France, 24-28 February 2020).

The Core Writing Team (CWT) members of the Sixth Assessment report Synthesis Report are now working on a first draft report [First Order Draft] of the Synthesis Report which will undergo simultaneous review by Governments and Experts from 10 January 2022 to 20 March 2022, 23:59 (GMT +1).

As per [Appendix A](#) of the Principles Governing IPCC Work, the Synthesis Report will synthesize and integrate materials contained within the Assessment Reports and Special Reports in a non-technical style. The Synthesis Report is composed of two parts as follows: (a) a Summary for Policymakers (SPM) and (b) a longer report. In accordance with IPCC procedures following the Government and Expert review, the SPM and the longer report of the Synthesis Report will then be revised by the authors with the assistance of the Review Editors. The revised drafts of the SPM and longer report of the SYR will then be submitted to Governments and observer organizations eight weeks before the Approval Session of the Panel planned for September 2022.

The Government and Expert Review of the Synthesis Report of the Sixth Assessment Report will take place from 10 January to 20 March 2022, 23:59 (GMT+1).

The review of draft reports is a key element of the IPCC assessment process. The IPCC Procedures state that the Expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent Experts as possible in the IPCC process, seeking a range of views, Expertise, and geographical representation.

IPCC observer organizations are now invited to encourage Experts to participate as Expert Reviewers in the AR6 Synthesis Report Government and Expert Review of the FOD. Please note that such Experts provide reviews under their own name; not representing the observer organization.

An online registration process has been prepared and is open for prospective Expert reviewers via the IPCC web site. Registration will close on **13 March 2021, 23:59 (GMT+1)**, one week before the end of the review period:

<https://apps.ipcc.ch/comments/ar6syf/fod/register.php>

Additional information on the role of Expert Reviewers is available in Annex 1 of Appendix A to the Principles Governing IPCC Work. Please also see here an information note explaining the Expert Review process:

https://apps.ipcc.ch/comments/ar6syf/fod/help/AR6_SYR_FOD_explanatory_note.pdf

If you have any questions about the process, please contact the IPCC Synthesis Report Technical Support Unit at: <syr.tsu@ipcc-syr.org>

Yours sincerely,

A handwritten signature in black ink, appearing to be 'A. Mokssit', with a small arrow pointing upwards from the top of the signature.

(Abdalah Mokssit)
Secretary of the IPCC